

AGENDA

MARSS Working Group

Thursday, August 17, 2017

2:00pm-4:00pm

Board of Cosmetology, Board Room

1000 University Ave. W., Saint Paul, MN 55104

1. Call to Order and Introductions
2. Review and approval of meeting minutes from 7/27/17
3. In-House Build vs. Outside Vendor Purchase Cost Estimate Information Sharing (Melissa Patsch)
4. Recommendations for Requirement Refinement Workshops (LeAnn Simonson)
5. Discussion items suggested by working group members
 - a. Scope parameters and clarifying role of working group: Review legislative description of MARSS and alignment of working group duties.
 - b. What is the goal of the MARSS System? What agency duties and requirements will this system take over and what responsibilities remain with the agency?
 - c. Goal of proposing a system that will not duplicate agency work.
 - d. Chain of document submission.
 - e. Do we have enough grounding in legislative language or would developing guiding principles be helpful?
6. Other/Open Forum
7. Working group tasks and goals to accomplish before next meeting.
8. Regular meeting schedule/Duration of meetings
 - a. Every 3 weeks plus smaller working groups?
 - b. More or less frequent?
 - c. Meeting time sufficient?
9. Next two meeting dates and location
 - a. September 14, 2017, 2-4pm, Board of Cosmetology
 - b. October 4, 2017, 2-4pm, Board of Cosmetology
 - c. Future meeting dates (10/25 or 10/26, 11/15 or 11/16 and 12/5 or 12/6) if location is fine
10. Adjournment